

Minutes not yet  
approved. Approval  
and any edits made in  
succeeding minutes.

**The Brookfield Library  
Regular Board of Trustees Meeting**

Wednesday, January 26<sup>th</sup>, 2022

7:00pm (Community Room of Library)

Minutes

**1. Call to Order** – The meeting was convened at 7:07pm by Chair B. McIlvaine.

Present:

<input checked="" type="checkbox"/> Chair B. McIlvaine	<input checked="" type="checkbox"/> Vice Chair J. Voris	<input checked="" type="checkbox"/> Treasurer C. Lasser	<input checked="" type="checkbox"/> C. Cumberton
<input checked="" type="checkbox"/> J. Pineda	<input checked="" type="checkbox"/> A. Carolan	<input checked="" type="checkbox"/> L. Ruggiero	<input checked="" type="checkbox"/> C. Sarmiere
<input checked="" type="checkbox"/> S. Slater	<input checked="" type="checkbox"/> Library Director T. Wehking	<input type="checkbox"/> Recording Secretary C. Sebastian	

Other: \_\_\_\_\_

**2. Public Comment** – None

**3. Correspondence Received** – B. McIlvaine described an email from comptroller, M. Marian, who thought our budget workbook was “excellent.” She also encouraged trustees to look at article about our library by T. Wehking in Brookfield Living.

**4. Additions to the Agenda** – C. Cumberton proposed adding discussion on replacement of Trustee, Board agreed to handle under “9. New Business”: “a. Election of Officers.”

**5. Approval of Minutes** –

- a. Regular Meeting on December 15<sup>th</sup>, 2021 – C. Cumberton motioned an approval of minutes from December 15<sup>th</sup>, with no further edits. Seconded by J. Pineda and the vote was carried unanimously, with S. Slater abstaining.
- b. Regular Meeting on January 5<sup>th</sup>, 2022 – C. Cumberton motioned an approval of minutes from January 5<sup>th</sup>, with no further edits. Seconded by A. Carolan and the vote was carried unanimously, with C. Lasser, J. Voris, and J. Pineda abstaining.

**6. Treasurer’s Report** – C. Lasser reported that accounts are doing well and our Wells Fargo manager will be here in March or April, to discuss our investments. B. McIlvaine raised the question of spendable and non-spendable funds in our endowment account. Discussion was held and will revisit allocation determination at a future meeting.

**7. Director’s Report** –

- a. Building & Grounds – T. Wehking and town personnel met with architect to discuss ADA compliant restrooms in lower level, access to the community room, and landscaping in area.
- b. Programs & Statistics – Library provided virtual programs for January and will continue through February, hoping for in person in March. The Grab and Go and STEAM-To-Go kits were major successes.

**8. Old Business** –

- a. Committees

- i. New Library – C. Cumberton gave an update. Recently received a message from Municipal Building Committee of an addendum to RFP to include spaces for Park and Rec. Discussion was held.
  - ii. Strategic Planning – A. Carolan provided summary of committee's progress to date and plans for immediate future.
  - iii. Naming Rights – Postponed.
- b. Policies
  - i. Material Selection (Policy 500) – Postponed.

**9. New Business –**

- a. Election of Board Officers – A. Carolan is to write a letter requesting reappointment for term renewal. J. Voris will be submitting his letter of resignation this week. C. Cumberton mentioned a possible replacement. **C. Cumberton motion to write a letter to the Board of Selectmen in support of the candidate discussed, and of the reappointment of A. Carolan. C. Lasser seconded, and the vote was carried unanimously.** B. McIlvaine asked A. Carolan to present proposed slate as follows:

**Chair:** Christina Cumberton

**Vice Chair:** Betsy McIlvaine

**Treasurer:** Cathy Lasser

**Secretary:** Alice Carolan

**J. Voris motioned to approve slate as presented, with new officer assuming positions at end of this meeting. L. Ruggiero seconded, and the vote was carried unanimously.**

- 10. Announcements** – B. McIlvaine recounted the exemplary manner in which John Voris had served on the Library Board for so many years. She mentioned that our By-Laws (article 4, section 9) allow us to recognize outstanding service of a departing trustee by appointing that person as Library Board trustee emeritus, an honor bestowed only one other time. That honor not only recognizes outstanding contributions to the board, but also allows the person to actively participate in future board meetings under conditions specified in By-Laws. **B. McIlvaine motioned that John Voris be appointed as a Library Board of Trustees Member Emeritus. C. Lasser seconded and the vote was carried unanimously.**

**11. Public Comment** – None

- 12. Adjourn** – **L. Ruggiero motioned to adjourn the meeting at 7:49pm, seconded by A. Carolan and the vote was carried unanimously.**

*(Meeting notes provided by A. Carolan. Notes were edited and formatted into minutes by C. Sebastian)*

Respectfully Submitted,

Clair Sebastian  
Recording Secretary